

ADDENDUM: Wallingford School Temporary Behaviour Policy – 2020-21

Due to restrictions as a result of COVID-19 there are temporary alterations that have had to be made to the main behaviour policy. They are outlined below:

PART 1: Temporary alterations when in school

Remove

As a result of remove being part of the behaviour system that involved the mixing of year groups this cannot be used in accordance with the current COVID-19 restrictions. Instead please see below the temporary routines for how poor behaviour that would have previously resulted in a remove will be dealt with.

2020-21 - In the classroom

Level 1 – Classroom teacher

Low level behaviour (e.g. shouting out, refusing to work) – staff will use techniques to manage this behaviour within the classroom. This could include a warning system, giving students take up time or in some circumstances having a conversation outside the classroom.

If the behaviour at this level is persistent and causing disruption to the learning of others then staff should refer to level 2.

Level 2 – Senior member of staff support (CTL / HOY / SLT)

Persistent low level behaviour that results in the continued disruption of others / or more severe incidents (e.g. directed verbal abuse) – staff will seek the support from a senior member of staff to come and have a conversation with the student. There will be posters in each room identifying where the nearest support is for each lesson. Staff will need to leave their class to go and ask for this support.

The senior staff may return them to the classroom if appropriate or may advise for progression to level 3.

Level 3 – On call support (designated SLT for the day)

Referred on by senior member of staff at level 2 / or a serious one off incident e.g. threatening behaviour or behaviour that may result in harm to others – staff should email the office with Student Name and Location. They will then radio the designated SLT member on call that day.

The on call staff may return them to the classroom if there is a possibility of this being successful, or they will remove them from the lesson and isolate them for a period of time.

At the end of the lesson / end of the day:

In all scenarios - that staff feel would have previously resulted in them sending a student to remove - staff will email the Student Name / Subject / Period / Brief description of the incident to the Tutor / HOY / CTL.

Tutors – will have a follow up conversation with the student the following day (this may be guided by advice from the HOY / CTL).

HOY – will collate the information on a centralised spreadsheet for their year group. They will direct phonecalls home / direct detentions to be issued based on this information. If there is a regular issue in one subject area then they will discuss this with the relevant CTL.

2020-21 – Detentions

The majority of detentions will take place after school as detailed in the table below. However, on occasion students may also be required to complete detentions in their social time. All afterschool detentions will be communicated home by an email or a phone call 24 hours in advance of the detention.

	TUESDAY					THURSDAY			
	Uniform and Behaviour Detention					Homework			
YEAR	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 8	Yr 9	Yr 10	Yr 11
Staffing	HOY	HOY	HOY	HOY	HOY	SLT and CTLs			
Rooms	K14	T3	T8	B7	T9	T3	T8	B7	T9
Time	3.05 – 3.45 1 st Offence that week					3.05 – 3.45 1 st homework that week			
	3.45 – 4.00 2 nd Offence that week					3.45 – 4.00 2 nd homework that week			
	4.00 – 4.15 3 rd Offence that week					4.00 – 4.15 3 rd homework that week			

Additional notes:

Uniform detentions

- Tutor has previously asked a student to remove jewelry (which they did), but they are wearing it again the next day.
- Tutor has spoken to a student who had been given x amount of time to sort an incorrect skirt, trousers or trainers, but is still wearing the incorrect item.
- Tutor has spotted a student wearing an incorrect skirt, trousers or trainers 'out of the blue'
- Tutor has spoken to a student more than once about rolling up a skirt, or more than once about wearing makeup or nail varnish
- Tutor has spoken to a student who has other obvious infringements such as wearing a hoodie

The above all apply to tutors, as there is a real emphasis on the tutor, as often staff members arrive to rooms, rather than being able to check uniform as students enter. However, all staff members need to use the above scenarios. Please note the above scenarios are not exhaustive.

Truancy and lateness

Students who truant lessons will be isolated in the next available social time where possible. This will be coordinated between HOY and SLT.

Minutes late to lessons will be logged on the registers by the classroom teacher. The total number of minutes late per week will be collated by the HOY and anyone who is late by more than 30 minutes in total over the course of the week will be given an afterschool detention the following week.

Exclusions

Fixed term exclusions will still be issued in accordance with the school behaviour policy where necessary.

However, in addition the following COVID-19 related behaviours may also result in a fixed term exclusion:

- deliberate coughing and/or spitting
- deliberately ignoring social distancing measures despite warnings
- verbal threats made pertaining to any of the above.

Other COVID-19 alterations

Please be aware of the other alterations and considerations that students will be expected to follow. If these are not followed appropriately by a student then it will be communicated home where necessary:

- following any altered routines for arrival or departure e.g. advised entrances to buildings, reporting to designated classroom immediately upon arrival
- following school instructions on hygiene, such as handwashing and sanitising
- following instructions on who pupils can socialise with at school
- moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)
- ensuring that when sneezing / coughing it is done so into a tissue, or if not able to into their own arm as per government guidance.
- tissues are disposed of as directed ('catch it, bin it, kill it') and students are avoiding touching their mouth, nose and eyes with hands as much as possible
- tell an adult immediately if you are experiencing symptoms of coronavirus (COVID-19)
- rules about sharing any equipment or other items including drinking bottles are followed

PART 2: Temporary alterations if engaged in remote learning

If students should have to be taught virtually over the course of the year please be aware of the following.

We recognise that virtual learning will present different challenges for everyone. The following rules are based around what is and is not appropriate, and largely reflects the behaviour we would expect of students in a normal classroom setting. We acknowledge that disruptions will happen, and students should not be worried about this when engaging with live virtual lessons.

However, the following school rules must be adhered to during live lessons and tutor times. Failure to do so may result in the teacher conducting the lesson or tutor time having to remove the student from the group for the remainder of that lesson in the first instance. Poor behaviour will be dealt with where possible in line with the normal Wallingford School behaviour policy.

When attending virtual lessons students must make sure:

- They are in a public space in your house.
- They are dressed appropriately.
- Their language and behaviour is just as it would be in a school lesson.
- They do not record or screen-shot the lesson at all.
- They only use your video if they feel comfortable to do so.
- They mute when not talking.

If there is anything that appears on a student's screen that is concerning, please inform the HoY or JKL for further advice as soon as possible. Finally, a reminder that, particularly for Yr12, Zoom or Microsoft Teams are both acceptable to use.